



Statutes

*National Olympic and Paralympic Academy of the
Islamic Republic of Iran
www.olympicacademy.ir*

Introduction

The organization of fair, friendly and violent-free competitions at the Olympic Games and Asian Games serves as a means to encourage world nations to demonstrate their competence through successful participation of their athletes at these events. By taking part in the Olympic and continental games, these nations are further motivated to make all the more efforts to upgrade their sport skills, to make best use of science and technology and arts and letters toward attaining international fame and national prosperity. This important task demands the creation of an establishment responsible for preserving and disseminating the Olympic principles and for directing, on scientific and pedagogical basis, their athletes towards upgrading their physical, psychological and ethical health for participating in the Olympic, continental and regional games in a spirit of fairplay and sportsmanship. The National Olympic and Paralympic Academy of the Islamic Republic of Iran affiliated to the National Olympic Committee of the country is established with the aim of disseminating the principles and objectives of the Olympic Movement. Based on points 1, 2, 7, 8, 9, 10, 13, 14, 15, 19, 24, 25, 27 and 30 stipulated in article 3 of the statutes of the National Olympic Committee, the Academy further pursues the objective of educating and training the youth forces of the country and encouraging people at large to practice sport for the sake of their health and well-being. Moreover, the Academy shall be responsible to devise programs which could help promote sport culture and science, encourage participation in sport scientific and technical activities and to share the achievements in these areas of activities and provide sport facilities for athletes, coaches and others involved in sport activities.

The National Olympic and Paralympic Committee shall also embark upon activities in sport science, education, research, culture and art on national and international levels as well as in the Islamic countries.

The recipients of the NOPA's variety of services will be elite and talented athletes, coaches, referees, clubs, educational centers, sport managers and others involved in sport and cultural

activities and last but not least, the financial sponsors of the Academy and the National Olympic Committee.

Seyed Mostafa Hashemi Taba,
President, National Olympic Committee of IR Iran

Chapter One

Definition and objectives

Article 1

Definition:

The National Olympic and Paralympic Academy of the Islamic Republic of Iran hereinafter referred to as the Academy is a scientific, educational and research, cultural and specialized establishment affiliated to the National Olympic Committee of the Islamic Republic of Iran.

Article 2

Objectives:

The objectives of the Academy are:

- to disseminate the principles and objectives of the Olympic Movement and acquaint the society at large with the ideals and objectives pursued by the Olympic Games;
- to carry out study and research on sport science and benefit from the latest scientific findings towards promoting the performance of athletes, coaches and all others involved in sport organization and to organize training camps if necessary;
- to disseminate an spirit of chivalry and ethical values among athletes and others involved in sport through planning and implementing cultural programs;
- to provide the necessary facilities and means for services in the fields of education, research, culture and sport and solidarity to be made available on national, regional and international levels and to the Islamic countries.

Chapter Two

Duties

Article 3

Duties of the Academy:

The duties of the Academy are:

- 1) to study, plan and implement scientific research works and cultural programs related to the Olympic and Paralympic Games and other topics pertaining to the Olympic Movement;
- 2) to plan and organize sport-science educational courses particularly those recognized to be contributive to further acquainting schools, universities, media, sponsors and others involved in sport and culture etc. with Olympic activities;
- 3) to organize meetings and conferences for presentation of research papers on subjects which are dealt with by the International Olympic Academy and other scientific forums and to set up the necessary condition and criteria for selecting participants assigned to attend such meetings;
- 4) to organize short-term courses for the office-bearers of national federations, women sports associations and sport administrators in an aim to upgrade their knowledge on international sport structure towards promoting sport management in the country;
- 5) to cooperate and implement joint planning with the Physical Education Organization, education and research-related institutes and universities particularly the Applied Sciences University and other higher education sport and physical education centers;
- 6) to develop relations with relevant international bodies, International Olympic Academy, International Pierre de Coubertin Committee, Olympic Study Center, Olympic Museum, national and continental Olympic academies, Islamic Solidarity Sports Federation and other sport-related international establishments;

7) to establish and manage an Olympic museum and expand the Olympic library;
8) to carry out study and research on ways that may help to introduce Iranian native sports to other countries and to universalize Iranian sports in collaboration with the relevant bodies;

9) to plan and organize sport, art and cultural conferences, festivals, exhibitions and contests on different themes particularly those related to Olympic Movement and Paralympic Games;

10) to publish books and literature on sports history, science, techniques, education and art related to Olympic and Paralympic themes particularly biographies of champions, coaches and sport veterans having rendered services to sport developments;

11) to provide the necessary facilities, training and management services to athletes participating in the Asian Games, Olympic and Paralympic Games, Islamic countries women Games and to organize the related preparation camps;

12) to provide the necessary facilities and manage the training of athletes at youth level or potential talents as proposed by the National Olympic Committee and National Paralympic Committee through development programs devised in this respect;

13) to provide consultation services on training plannings, assessment, training supervision and control; evaluation and physical preparation developments for athletes and sport teams and to make available all health and fitness services to that effect;

14) to provide medical and rehabilitation services as well as consultation and directives to athletes and register athletes medical background in cooperation with the relevant commissions;

15) to assist with medical and rehabilitation services and consultation during international competitions in collaboration with the Sport Medicine Federation;

16) to organize short and long-term sport medical education for doctors of national federations and for their coaches and elite athletes;

17) to provide films on sport, education, sport science and techniques as well as on the profiles of Olympic and national teams, athletes and documentaries showing them as good models for the society to follow;

18) to study and plan for promotional actions that may serve to draw the attention of the society to sport and to organize art and sport contests on Olympic themes;
19) to set up the needful managerial and services units and to sign the relevant financial contracts;

20) to cooperate with other bodies within the National Olympic Committee and with the Media towards the implementation of its duties;

21) to do all other tasks entrusted to it by the National Olympic Committee.

Note: If the National Olympic Committee decides that any of the above duties should be exclusively done by the NOC itself, the instructions thereof shall be notified to the Academy with the approval of the NOC Executive Board so that any interference of duties between the two bodies shall be prevented.

Chapter three

Organization

Article 4

The council of the Academy:

1) In order to study and coordinate and finally draw up short and long-term programs, a council for the Academy shall be set up with the following members:

1-1) President of the National Olympic Committee (as chairman)

1-2) President of the National Olympic and Paralympic Academy (as deputy chairman)

1-3) Secretary General of the National Olympic Committee (as member)

1-4) Representative of the Physical Education Organization (as member)

1-5) Representative of the Ministry of Education (as member)

1-6) Representatives of the Ministry of Science, Research and Technology (as member)

1-7) two of the consultants of the president of the Academy nominated by the latter (as members)

1-8) Director of the Education and Olympic Solidarity Department of the National Olympic Committee (as member)

1-9) Director of the Research, Assessment and high-Level Training Center of the Academy (as member)

1-10) Director of the Sport Medical Center (as member)

1-11) Director of the Administration and Finance of the Academy (as member)

1-12) Director of the Public Relations of the Academy (as member)

Note: The meetings of the council shall be convened at least once in a month. The council may convene extraordinary meetings at the discretion of the chairman. Date, time and venue of such meetings shall be notified to members by the secretary of the council. The council may invite experienced individuals and experts to attend its meetings especially meetings in which debates are held on research and publication programs. These individuals shall attend the meetings for consultation and without voting right.

The chairman shall manage the meetings. In order for a council meeting to attain a quorum, at least six members must attend the meeting. In case of a tie in voting, the vote of the chairman shall be determining. The members of the council shall be proposed or nominated by the president of the Academy or by their relevant bodies and their letters of appointment shall be signed by the President or Secretary General of the National Olympic Committee.

Article 5

Duties of the Council

Duties of the council are:

- 1- to study short and long-term programs of the Academy and to submit the same to the National Olympic Committee and other relevant bodies;
- 2- to examine the budget required for implementing the annual activity calendar of the Academy as prepared by the treasurer;
- 3- to study and approve the internal provisions of the Academy prepared towards the sound implementation of the relevant affairs;
- 4- to lay down regulations governing the procedure of studying proposals received and the granting of bonuses to proposers;
- 5- to study plans of research works, publications and educational courses devised for the personnel of the Academy;
- 6- to study and approve the regulations governing the holding of admission exams for the grant of scientific scholarships and for assignments to sessions of International Olympic Academy and other International scientific congresses and forums;
- 7- to study any other plans and proposals submitted by the members;

- 8- to study and approve the annual balance of accounts as prepared and submitted by the treasurer;

Article 6

President of the Academy and duties of the Members of the Council:

The president of the Academy shall be appointed for a term of 4 years on the proposal of the President of the National Olympic Committee and with the approval of the NOC Executive Board. His letter of appointment shall be signed by the President of the National Olympic Committee. The president of the Academy shall be responsible for all the affairs of the Academy to be carried out within the allotted budget and in accordance with the financial provisions drawn up by the National Olympic Committee. The other duties of the president of the Academy are:

- a) to ensure the sound implementation of the affairs and to sign all correspondence of the Academy;
- b) to preside over the meetings of the council and attend the relevant work meetings;
- c) to study and propose the annual planning and activities of the Academy to the council ;
- d) to sign the certificates of educational courses to be awarded to the participants of such courses;
- e) to establish contact with office-bearers of universities, individual researchers, academies and scientific and cultural authorities in and out of the country;
- f) to introduce individuals assigned to attend international sessions to the concerned bodies ;

Duties of the Secretary of the Council:

- a) to propose the items of agendas for the meetings of the Council under the direction of the chairman;
- b) to draw up the agendas for council meetings and prepare the relevant reports;
- c) to follow up the decisions and keep the minutes and records of the meetings;

Duties of the Members of the Council:

- a) to attend the meetings of the council;
- b) to present plans, comments and proposals towards promoting the affairs of the Academy;

Article 7

Management of the Academy:

The Academy shall have the following directors:

- Director of Education and Olympic Solidarity;
- Director of Research, Assessment and High-level Training Center;
- Director of sport Medical Center;
- Director of Public Relations;
- Director of Administration and Finance.

Each of the above directors may benefit from the consultation provided by the relevant specialized commissions which are headed by each director concerned.

The directors of the Academy shall be appointed on the proposal of the president of the Academy in coordination with the President and Secretary General of the National Olympic Committee preferably from among the personnel of the NOC.

Article 8

The organizational chart (organigram) of the National Olympic Academy shall be drawn up on the proposal of the president of the Academy and with the approval of the Executive Board of the National Olympic Committee.

Chapter Four

Administration and Finance

Article 9

Secretariat:

The secretariat of the Academy shall function under the direction of the president and is responsible for the management of the affairs and for the relevant budgets.

The head of secretariat is responsible to prepare all the relevant correspondence for the signature of the president. It shall also ensure the sound implementation of the administrative affairs and all correspondence and shall keep all the records, documents, minutes of meetings and supervise the general affairs of the Academy.

Article 10

Treasurer:

- 1- The Administration and Finance Director(treasurer) shall be responsible to manage the budget of the Academy under the direction of the president in compliance with the financial and administrative provisions and directives of the National Olympic Committee and of the Academy.
- 2- The treasurer shall supervise the collection of revenues, contributions, gifts and budget allocated to the Academy and shall strive towards increasing the Academy`s income. It shall also ensure sound execution of accounting affairs, shall open accounts as required by the Academy and supervise the preparation of legal documents and other current financial records.
- 3- The treasurer shall prepare the budget of the Academy which will be submitted by the president to the Executive Board of the National Olympic Committee for their approval.

Article 11

Revenues of the Academy:

- 1- Revenues received from the National Olympic Committee and Olympic Solidarity;
 - 2- Financial contributions and donations received from natural or legal persons.
 - 3- Revenues generated by providing educational , research, cultural, sporting and medical services;
 - 4- Revenues received by the sale of memorabilia;
 - 5- Revenues received from financial sponsors;
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- 6- Other revenues with the approval of the Council of the Academy and the Executive Board of the National Olympic Committee.

Article 12

Expenses:

All the revenues received by the Academy shall be spent in compliance with the annual budget of the Academy as approved by the Council and Executive Board of the National Olympic Committee towards the implementation of its duties and objectives. The report of the expenditure of the Academy shall be submitted to the Executive Board of the National Olympic Committee.

Article 13

Signature:

The financial documents of the Academy shall be valid with two of the three following signatories. The signature of the third person shall be mandatory:

- 1- President of the Academy
- 2- Director of Administration and Finance (treasurer)
- 3- Supreme financial agent of the NOC or his representative.

Article 14

Members:

The Academy may accept as members those individuals who are recognized as qualified to contribute to the promotion of its objectives and shall issue membership cards for them accordingly.

Article 15

In case there shall be need for the amendment of these statutes, the matter shall initially be studied by the Council of the Academy and then shall be submitted to the Executive Committee of the National Olympic Committee for their approval.

These statutes consisting of 15 articles, 2 notes and 4 chapters were approved by the Executive Board of the National Olympic Committee in its 28th meeting held on 1380/12/25 (of the Iranian calendar) corresponding to 15 March 2001 and became operational accordingly.